Document Camera Use Tips –

A document camera (Doc Cam) allows projection of printed materials, books, documents, and 3-D objects onto the classroom screen.

To use the classroom’s document camera, select the DOC CAM on the control system. Verify the document camera is ON: the light on the front panel should be GREEN, if it is RED, press the power switch to turn on the document camera. (Power Switch – see below)

For classroom technology help, call x8-6799 or send an email: tchelp@jmu.edu
Burruss Hall Technology Classrooms

ZOOM and AUTOFOCUS

**Touch Button Control Panel**
The touch button control panel provides access to the ZOOM and FOCUS functions.

- **CAMERA button**
  - Lights ORANGE when CAMERA is selected
- **ZOOM function**
  - + to zoom in
  - - to zoom out
- **FOCUS function**
  - Press to have camera auto-focus the image

ADJUSTING the DOCUMENT CAMERA

**Camera Head**
The camera head can be rotated 135 degrees from left to right.

**Mechanical Arm**
Adjust the document camera’s arm to allow for larger documents and landscape viewing.